

Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the “My forms” tab and change the display language in the upper right corner of the screen.

The form including all required documents must be submitted before 06 October 2022 at 16:00.

Please read the program rules ([program web page](#)) and the Common General Rules ([CGR](#)) to verify the eligibility requirements and to help you properly fill out the “Research Team Support / Universitaire - renouvellement - SE3” form..

Refer to the [Presentation standards for PDF attachments to FRQnet](#) forms available in the Documents section of the FRQnet electronic Portfolio for complete presentation instructions.

Verify that you have selected the correct configuration and development stage. If this is not the case, please delete this application and open a new application.

IMPORTANT : All co-investigators must confirm their participation before the application is submitted. In addition, prior to submission, the Canadian Common CVs of the principal investigator and co-investigators must have been submitted, and the detailed contributions files must have been attached in the Canadian Common CV section of their electronic portfolios. The CCV and detailed contributions file are not required for co-investigators with “Other research statuses” who choose to submit an abridged CV, as permitted by the program rules.

It is recommended that you validate the contents of your form a few days before the deadline to allow you to make any necessary corrections. The “Validate form” button is located at the bottom of the Signature and Submission section.

In all sections of the form with a Save button, it is important to save the information on the page before clicking the “Validate page” button.

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Principal investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

Nip :

Name :

First Name :

***Research Status**

CONTACT INFORMATION

The information is displayed for consultation purposes only and comes from the **My profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, please edit it on the **My Profile** page (for the **Address Type** field, you must select **Principal Affiliation Address**).

Address:

E-mail:

Name:

File number: 323727

Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the “My forms” page under “Institutional deadline”.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

Employing and managing institution

Principal university affiliation

**Department / Administrative Unit / School /
Campus / CCTT**

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Pre-eligibility

I certify that I am a University Researcher as defined in the Common General Rules.

I certify that I am employed by an institution recognized by the FRQ to manage funding (see the list of [recognized institutions on the Fonds website](#)).

I certify that I am not the principal investigator of more than one applicant or funded team under the FRQSC Research Team Support Program.

I certify that no member of the team is part of more than two applicant or funded teams under the FRQSC Research Team Support Program.

I certify that the team is composed of at least 4 co-investigators who are eligible under the program rules.

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Research team's name

Name	
	*Name
	Acronym

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

Title in English

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

***Field of application**

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

Name:

File number: 323727

Abstract

Should funding be granted, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, Twitter, etc.).

Accordingly, I am not including personal information or confidential or protected information whose release may compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

***Abstract in French**

Only if your application is written in English, complete the field hereunder.

Abstract in English

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Co-Investigators

Co-applicants list

Add co-investigators whose research statuses are eligible under the program rules. Status descriptions are provided in the [FRO Common General Rules](#). Co-investigators' CVs are considered in the application evaluation. Individuals identified as co-investigators in this form will receive an email procedure for confirming their participation in the application and submitting their CV.

The employing institution indicated must be the one that pays the co-investigator's salary.

For individuals employed by a centre College Centre for Technology Transfer (CCTT), the college of affiliation must be identified as the employing institution.

CO-INVESTIGATORS – Research statuses 1, 2 and 3 of the Common General Rules

It is the principal investigator's responsibility to ensure that all Status 1, 2 and 3 co-investigators have 1) confirmed their participation via the *As a co-investigator* section of their E-portfolio; 2) submitted their updated Canadian Common CV to the Fonds; and 3) attached their updated Detailed Contributions file in their FRQnet portfolio, section *Common Canadian CV*. This must be done before the institution deadline date and time, or the competition deadline date and time, to allow for submission of the application form. Go to the "My forms" page and click on the link in the "Other statuses" column to verify.

(The list is empty)

Co-applicants list

OTHER CO-INVESTIGATORS – Research statuses (4) of the Common General Rules

Add co-investigators with "Other research statuses" who are eligible under the program rules and do not have research statuses (1), (2) or (3) as defined by the CGR. These individuals must send an abridged CV (two pages in PDF format) to the principal investigator.

It is the principal investigator's responsibility to attach all these abridged CVs in a single document and to ensure that all Status 4 co-investigators have confirmed their participation via their FRQnet portfolio section *As a co-investigator*.

This must be done before the institution deadline date and time, or the competition deadline date and time, to allow for submission of the application form. Go to the "My forms" page and click on the link in the "Other statuses" column to verify.

Note: If an institution is not listed, ask for it to be added by writing to etablissement@frq.quebec.ca.

Clearly indicate 1) the name, country and province of the requested institution, 2) the name of the program and 3) the title of the section of the form where it is requested. A Status 4 co-investigator cannot be delegated to manage a portion of the funds via an inter-institution transfer.

(The list is empty)

Name:

File number: 323727

Collaborators

List key collaborators.

A collaborator is an individual who brings specific expertise to the project or research program, as appropriate. He or she does not provide a CV and cannot be delegated to manage a portion of the funds.

For the definition of the possible Roles in the application, refer to the FRQ Common General Rules.

If the institution is not listed, consult the help bubble to request an addition. If the collaborator is not attached to any institution, select No affiliation or home institution.

Collaborators list

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Project or program description

Satisfaction of evaluation criteria: explicitly address all evaluation criteria that apply to the team's configuration (university or partnership) and its development stage (new team or renewal). The information must be presented in separate sections using the titles and order of the evaluation criteria.

For the criteria and sub-criteria, please refer to the "Evaluation" section of the program rules.

Provide the information needed for evaluating the team according to each of the criteria and their sub-criteria. Where applicable, refer to the information contained in the "Tableaux de synthèse" file or in the CVs of the co-investigators.

The document must be no more than 2 Mb and contain the number of pages allowed for that type of team, as specified in the program rules. The document must be clearly readable and be attached in PDF format.

File name	Type of document	Date	Taille (Ko)
-----------	------------------	------	-------------

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Interruption or slowing down of research

This section allows you to identify, if applicable, circumstances related to the COVID-19 pandemic that may have slowed or delayed your research activities (family obligations, illness, disability, bereavement, laboratory closure, increased time spent teaching or serving the community, etc.).

The description should include the reasons and start and end dates of the interruptions or slowdown periods and their impact on this application, if any (e.g., on publications, grant applications, mentoring of incoming students, participation in scientific events, etc.).

Note: Interruptions or slowdown periods that are not related to the COVID-19 pandemic should be described in the Detailed Contributions file.

In order to properly complete the field relating to the impacts of COVID, if applicable, consult the document < [Considering the impacts of the COVID-19 pandemic in the evaluation](#) >.

**Circumstances specifically related to the
COVID-19 pandemic**

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Summary tables

Download the « Tableaux de synthèse » document available in the Toolbox of the **program rules**. Complete the form and then attach it here in PDF format (maximum 10 pages).

File name	Type of document	Date	Taille (Ko)
-----------	------------------	------	-------------

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Bibliography

Provide a bibliography identifying only the references cited in the project or program description.

The document must be no larger than 2 MB, contain a maximum of 10 page, be clearly readable, and be attached in PDF format.

File name	Type of document	Date	Taille (Ko)
-----------	------------------	------	-------------

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Teaching release - Colleges

For each member of the team with the status of « College researcher », indicate the amount requested for a teaching release, if any. Statutory supplement amounts should not be included here. Refer also to the Support for College Researchers program rules.

(The list is empty)

Indicate:

- The name of each person for whom a release from teaching duties and/or statutory supplement is being requested and their home college,
- An estimate of the amount claimed for the teaching release, if applicable. This amount must not exceed 50% of the co-investigators gross annual salary, nor exceed \$40,000. For more details, see the Support for College Researchers program rules,
- The role played by this person in the consolidation or deployment of the team's scientific program,
- The request for a \$7,000 statutory supplement, if applicable,
- Justification of the use of the funding allocated specifically for the recipient's involvement in the project.

Note that requests for salary support for CCTT researchers must be included in the Budget section of this form, if applicable.

The document must be no more than 2 Mb, contain a maximum of 50 pages, be clearly readable and be attached in PDF format.

File name

type of document

date

Taille (Ko)

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Budget

For each category of eligible expenses, indicate the expected amount.

IMPORTANT NOTE: Amounts related to a release from teaching duties or statutory supplement for college co-investigators must be justified in the section of the form entitled “Teaching release – college”, which is separate from the “Budget” section and provided specifically for that purpose.

The base grant per year and optional funding (supplements) that you include must not exceed the maximum amounts prescribed in the program rules corresponding to the development stage and configuration of the team. For each expense category, you must enter one of the following in the “Description” box: “Base” (for base amounts), “Interregional” or “Partnership” (for optional funding), or “Supplement for renewal teams with 12 members or more”.

ATTACHMENT – Budget justification

Attach a PDF file of up to 6 pages presenting:

A. Base grant: Explain the planned expenditures for each category of base funding only (Description of “Base” in the form), indicating the amounts and types of expense. This section should not be used to extend all or part of the response provided in the Satisfaction of evaluation criteria file (maximum three pages).

B. Optional funding relating to interregional teams and partnerships and the supplement for renewal teams with 12 members or more, where applicable. Justification should be provided for expenditures related to each optional amount or supplement requested. Be sure to clearly identify each category of funding in the text (maximum three pages).

[Overview of eligible expenses](#)

(The list is empty)

*Justification of expected expenses

File name

Date

Page (No)

Name:

File number: 323727

Suggestions of experts

Suggest 5 experts from Québec or outside Québec with recognized expertise in the research area of the application. The experts must have no current or recent (five years or less) collaborative relationship with the principal investigator or co-investigators. Please refer to the [General Common Rules](#) - Conflict of Interest Management.

The experts must have sufficient knowledge of the language in which the application is written.

The Fonds will decide whether or not to contact the suggested expert(s). They will not be notified of your suggestions.

List of experts

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

File name	Type of document	Date	Taille (Ko)
-----------	------------------	------	-------------

POUR
INFORMATION
SEULEMENT

Name:

File number: 323727

Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following:

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or any funding obtained (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I have entered.
2. The Co-Investigators named in my application as taking part in the research project or program and other project collaborators, if applicable, have confirmed their desire to participate in the research project or program and I **have obtained their authorization to provide their personal and confidential information**.
3. I have read and agree to comply with the obligations set out in the *Common General Rules* of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the FRQ’s *open access policy* for the dissemination of research, as they are updated periodically (see the « DOCUMENTS » tab), and to comply with all terms and conditions set out in the *Program rules* to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
4. I have read and agree to comply with the standards of ethics and integrity of the FRQ, including those set out in the *Politique d’éthique et d’intégrité* (see the « DOCUMENTS » tab), as updated periodically, taking into account any adaptations applicable in Québec and the ensuing obligations, and to subscribe to the best practices in my area of research.
5. I have read and agree to comply with the provisions of the *Policy for the Responsible Conduct of Research* of the FRQ (see the « DOCUMENTS » tab), as updated periodically, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
6. I am not currently eligible to receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**.
7. I shall immediately advise the Fonds to which I am submitting this application should I become ineligible to apply for funding or receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**. The continuation of any FRQ funding may be subject to review by the FRQ Responsible Conduct of Research Committee.
8. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of an application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of administrative penalty related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms, and all other forms relating to the management of any funding, shall be treated confidentially and in accordance with the Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information (CQLR c A-2.1, hereinafter the Act), as well as with the *Statement regarding the protection of personal and confidential information* (see the « DOCUMENTS » tab, hereinafter the Statement).

- **I have read the Statement** and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the *Statement* and the Act, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

Name:

File number: 323727

Identification

**You must agree with the commitments
and authorization.**

- Yes
 No