

Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the “My forms” tab and change the display language in the upper right corner of the screen.

The application form including all required documents must be submitted before **06 October 2022 at 16:00**.

It is important to carefully read the program rules ([programme web page](#)), the Common General Rules ([RGC](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet E-portfolio for complete presentation instructions.

Your director's form must be submitted before you can submit your application. You can follow up at any time on the **My forms** page, by clicking on the link in the "Other statuses" column.

It is recommended that you validate the contents of your form well in advance of the deadline to allow you to make any necessary corrections. The « Validate Form » button is located at the bottom of the « Signature and Submission » section.

In all sections of the form with a Save button, it is important to save the information on the page before clicking the Validate Page button.

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Applicant

IDENTIFICATION

The information below is from the **My profile** section (main menu) but the user may modify his/her first and last names. If you would like to make changes, please send an e-mail to: **centre.assistance.sante@frq.gouv.qc.ca**. Include the e-mail address that is linked to your user account and the information you would like to change.

Last name

First name

CONTACT INFORMATION

The information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, please edit it on the **My Profile** page (for the **Address Type** field, you must select **Primary Affiliation Address**).

Adress:

POUR
INFORMATION
SEULEMENT

-mail:

Name:

File number: 324115

Pre-eligibility

I have read the rules of the program in which I am applying.

I certify that, at the competition deadline, I will have one of the following statuses:

- A) I have a Régie d'assurance maladie du Québec (RAMQ) card that is valid at the competition deadline or proof of application for a RAMQ card and that the card will be valid at the competition deadline;
- OR**
- B) I have been enrolled at a Québec university for at least 2 full-time semesters (or equivalent) during the 3 semesters prior to the competition deadline. The current semester is not included in the calculation.

Canadian residency status

Are you currently domiciled in Québec within the meaning of the Québec health Insurance Act? Yes No

Since when have you lived in Québec? If you have always lived in Québec, enter your date of birth

If you answered Yes to the question “Are you currently domiciled in Québec within the meaning of the Québec Health Insurance Act?”, you must attach a copy of your health insurance card (RAMQ card) that is valid at the competition deadline or proof that you have applied for a RAMQ card and that the card will be valid at the competition deadline.

The document must be a maximum of 5 pages, be clearly legible and be in PDF format.

File name

Type of document

Date

Taille (Ko)

Name:

File number: 324115

Program / Host organization

Study program related to the current application.

Degree sought

Specialisation

Discipline

**Date of first registration in the program for
which you are requesting the scholarship
(year/month)**

**Expected date of program completion (year
/month)**

***Is it a direct-entry program (bachelor's to
doctorate)?** Yes No

**Student permanent code issued by
Province of Québec government authorities**

**Are you fast-tracking from master's to
doctorate?** Yes No

POUR

Identify the location where the research or training related to the current funding application will take place. The institution and the university may be the same.

***Institution**

***University**

**Department / Administrative Unit / School /
Campus / C/IT**

City

Country

INFORMATION
SEULEMENT

Training environment

Full name of the study program

Web page address of the study program

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

Title in English

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

If the research project involves artificial intelligence, enter "IA" in the keywords.

***Keywords**

Select the most appropriate evaluation committee to evaluate your application. For administrative reasons, the Fonds reserves the right to change your choice of committee.

For a complete description of the fields of expertise of each committee, refer to the document "Comités_évaluation_expertise" available in the [Documents](#) menu of the blue navigation bar at the top of this page.

Name:

File number: 324115

*Choice of committee

Name:

File number: 324115

Project summary

Should funding be granted, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, Twitter, etc.).

Accordingly, I am not including personal information or confidential or protected information whose release may compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

***Abstract in French**

Only if your application is written in English, complete the field hereunder.

Abstract in English

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Academic background

List of university studies

Indicate completed, uncompleted, and current university studies, if any. If you are registered in many institutions for a given program, indicate the one delivering the degree.

Note: If your grade point average cannot be formatted as a number or if you have no grade yet, please enter 999 in the appropriate field.




(The list is empty)

Official transcripts

All your university transcripts must be attached to the application, whether the studies were completed or not. Only official transcripts are accepted. Please refer to the program rules to learn about FRQ's requirements for transcripts.

Transcripts from institutions outside North America must be accompanied by a letter explaining the grading system used by the institution in question.

Transcripts in a language other than French or English must be accompanied by a professional translation certified as a true copy of the original.

The transcripts and, if necessary, the letter explaining the grading system must be scanned and combined in a single PDF document (maximum 50 pages). They must be in vertical (portrait) orientation and arranged in chronological order starting with the most recent. Your PDF document must not be read protected or have any special configuration such as:  Signets  Pièce jointe  Paramètres de sécurité

If you are unable to provide one or more transcripts, please refer to the program rules to learn what documents you must include. Any such documents must be attached in this section.

File name	Type of document	Date	Taille (Ko)

Name:

File number: 324115

Recognitions

Scholarships, distinctions and awards

List any scholarships, distinctions and awards received. For awards not accompanied by a cash prize, enter "0" in the Amount box. All amounts must be in Canadian dollars (CAD).

If the funding source is not listed, select Other and then indicate the organization under « Other funding source ».

List of scholarships and prizes obtained: click as many times as you have items to add

(The list is empty)

Describe the scholarships, awards and distinctions received (details of the terms for awarding scholarships and awards).

Description

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Relevant experience and achievements

Starting with the most recent ones, you should present and describe the experiences and achievements that have allowed you to develop your interest and potential in research.

Relevant experiences

Experiences include, among others, teaching, coaching, assistantship and participation in research projects or internships. You must ensure that you distinguish between compulsory research training courses integrated into the university curriculum and the study programme, from optional or self-initiated internships. Also, identify the person who led the internship or research project, as well as the start and end date of the activity.

Scientific achievements

Scientific achievements include, among others, conferences, presentations and publications.

Guidelines for the presentation of publications: :

List all career publications. For each multi-authored publication, specify the role of each author in the publication and estimate the percentage contribution of each. Whether or not you have publications, you are invited to present the factors in your research environment that may affect your ability to publish. Then indicate how many of the publications listed are 1) articles published in peer-reviewed journals as a) 1st author (published, in press or accepted), b) 2nd author (published), c) 2nd author and above (accepted or in press), 1st author or above (submitted); 2) book chapters or collective works; 3) other types of papers.

For presentations, indicate how many are oral presentations (a) institutional and how many are (b) provincial or regional, (c) national or (d) international. Do the same with poster presentations.

Other achievements of a professional, social nature, etc.

Present any other experience or achievement that could demonstrate your commitment in academia or outside of academia.

A maximum of four (4) pages is allowed.

File name

Type of document

Date

Taille (Ko)

Integrated presentation of academic background

You must present your background in an integrated manner, establishing links between your experiences and interests on the one hand, and your career and education choices on the other. This section must provide the evaluation committee with a good understanding of your background.

A 1-page PDF document is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Interruption or slowing down of research

This section allows you to identify, if applicable, circumstances that may have slowed down or delayed your studies or research activities (work, part-time studies, parental leave, family obligations, illness, disability, etc.).

The description should include the reasons and start and end dates of the interruptions or slowdown periods and their impact, where applicable (e.g., on publications, participation in research projects, travel outside Québec, etc.).

In order to properly complete the field relating to the impacts of COVID, if applicable, consult the document « [Considering the impacts of the COVID-19 pandemic in the evaluation](#) ».

**Circumstances specifically related to the
COVID-19 pandemic**

**Other circumstances (not related to the
pandemic)**

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INFORMATION
SEULEMENT

Research project

Describe the research project and specify its originality and potential to contribute to the advancement of knowledge, the clarity and coherence of the research issue, the relevance of the methodology, and the feasibility of the project and the realism of the schedule.

If applicable, also specify the consideration of equity, diversity and inclusion (EDI) principles in the project, and/or its potential to contribute to societal issues, including those set out in the United Nations Sustainable Development Goals (SDGs). If this does not apply to the project, justify it briefly.

A maximum of two (2) pages is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Bibliography

List the complete references of sources used in the description of the proposed research. Do not add any other information in this section.

A maximum of one (1) page is allowed.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Supervision

Identify the person(s) who will primarily supervise your research. When you save this section, an email will be sent to them and a form will be added in their E-portfolio, in the **As a director, supervisor or mentor** section. Please note that the forms of the individuals listed below must be submitted before you can submit your application. You can follow up at any time on the **My forms** page, by clicking on the link in the "Other statuses" column.

If the person has an active FRQnet account, you must indicate the email address linked to this account. If he or she does not have a FRQnet account, you must ask him or her to create one before you can add him or her in this section.

Individuals who had a Fonds de recherche du Québec PIN in the old system may use this to access the new FRQnet system and activate their account. It is important to enter the address that is linked to this account so that he or she may retrieve the form to be completed.

Empty list

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Professional Orders

Indicate if you are or will be a member of a professional order recognized in Québec. If you are not a member of any professional order, select "None". Please note that the answer to this question is mainly used to establish applicant profiles and not to determine the amount of the scholarship.

List of the candidate's professional orders

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Thematic Networks - FRQS

Specify if you are a member of one or more FRQS thematic networks (maximum 3). If you are not a member of any FRQS thematic network, select "None".

* List of the applicant's thematic networks

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Ethics

Indicate if your research Project involves:

***Check your choice**

- Participation of human beings.
- The use of human biological material (parts, products, tissue, cells, genetic materials, derived from a living or dead individual).
- Assisted procreation activities or the use of human embryos derived therefrom, within the meaning of the Act respecting clinical and research activities relating to assisted procreation (CQLR c. A-5.01).
- The use of administrative, scientific or descriptive data from human participants.
- Use of experimental animals, or animal parts, products or tissue.
- None of the above.

Consideration of gender and sex

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

***Indicate whether the research involves gender or sex-based analysis (see article 5.5 of the Common General Rules for more information):**

- Yes, the notion of gender (sociocultural aspects) is taken into account.
- Yes, the notion of sex (biological aspects) is taken into account.
- No, the research does not take into account the notion of gender or sex.

Describe how the research takes into account the notion of gender or sex, if it does not, explain why.

Partnerships

The Fonds offers a number of awards in collaboration with partners.

To be considered for an award in partnership, you must select one or more partnership agreements among those available. The choices you make in no way affect your application to the regular program. Indicate the order of priority in which you would like your choices to be considered. If you only select one, indicate the priority as 1.

By choosing to be considered for an award in partnership, you agree that the partner communicates with you for activities related to the award.

[Click here](#) for a detailed list of partnership agreements that may correspond to the program in which you are applying. You can refer to the program rules for more details.

If no partnership agreements correspond to your application, select “None”.

List of the selected partnership agreements

(The list is empty)

POUR
INFORMATION
SEULEMENT

Name:

File number: 324115

Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

File name	Type of document	Date	Taille (Ko)
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POUR
INFORMATION
SEULEMENT

Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The Co-Investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ’s open access policy for the dissemination of research** (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
4. I have read and shall comply with the standards of ethics and integrity of the FRQ, including those set out in the set out in *Standards sur l’éthique de la recherche en santé humaine et l’intégrité scientifique* (see the DOCUMENTS tab), as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
5. I have read and shall comply with the provisions of the *Policy for the Responsible Conduct of Research* of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review reports, etc.
6. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
7. I shall advise the Fonds to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRO funding may then be considered by the FRQ Responsible Conduct of Research Committee.
8. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms and all other forms relating to the management of eventual funding shall be treated confidentially and in accordance with the *Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information* (CQLR c A-2.1, hereinafter *the Act*), as well as with the *Statement regarding the protection of personal and confidential information*, see the DOCUMENTS tab, hereinafter the “Statement”).

- I have read the *Statement* and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the *Statement* and the *Act*, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

Name:

File number: 324115

Identification

I accept: Yes
 No

Instructions

Step 1: Please validate the submission of your electronic form to make sure all sections needed are filled.

Step 2: Submit your electronic form at the FRQS, before the deadline.

IMPORTANT NOTICE: This is a final submission. No modification can be made after the submission.